

RETIREE BENEFIT TRUST OF ST. MARYS COUNTY
BOARD OF TRUSTEES MEETING
February 5, 2016

Members Present: Dr. Rebecca Bridgett, County Administrator
Mike Hewitt, Commissioner
Mary Ann Murray, Community Representative
Jeannett Cudmore, Chief Financial Officer

Others Present: Patty Stiegman, Plan Administrator
June Robrecht, Acting Director, Human Resources
Ed Boyer, Asset Strategy Consultants
Joe Chadwick, Asset Strategy Consultants

CALL TO ORDER

The meeting was called to order at approximately 9:30 a.m.

ACCEPTANCE OF AGENDA

The Agenda was unanimously accepted.

APPROVAL OF MINUTES

Mike Hewitt made a motion, seconded by Mary Ann Murray, to approve the minutes from the November 20, 2015 meeting. Motion Carried.

ASSET STRATEGY OVERVIEW

- Brief overview of the market, using materials provided by Asset Strategy Consultants
 - Quarter Ending December 31, 2015 – Market Value \$60,159,239, increase of \$2,395,971 when compared to the last quarter.
 - Returns are upside down from 3-years ago to last year, a lot of red ink. We are transitioning from double digit returns to modest single digit returns.
 - Our current allocation is within our policy range of our target allocation.
 - For the three months, we are up 3.9 percent. We were at the top percentile as a result of our one-year numbers. Last quarter they were below medium.
 - Large cap we were in line with S&P 500, nothing warrants watch-list attention.
 - Small cap is seeing success, we are using APEX as our active manager.
 - New mid-cap fund Diamond Hill was disappointing, but no negative impact to the other managers.
 - Harbor International has been down since we put them in the portfolio. We wouldn't make a decision on period ending December 31st, we recommend to continue to hold for another quarter.
 - Domestic REITs three-year numbers are still weak since inception, that is why we put in the VanGuard as the index and they beat the index.
 - Last quarter the Trust made two allocations of \$500,000 each to Greenspring Secondary II and Greenspring Opportunity 4. As there were no capital calls since our commitment, your cumulative contributions are \$4.3M.
 - US Government Property fund converted to a publicly traded stock. We will likely want to liquidate this, and make room for another real estate investment.
 - Discussion continued regarding investment in Fund IV. Asset Strategy will follow and provide more input at the May meeting.

Watch List: Harbor International; Fixed Incomes

PLAN ADMINISTRATOR

- Transfer of funds
- MACo Update
- Trust Contributions
- 2016 Meeting Calendar

ADJOURN

Mary Ann Murray made a motion, seconded by Jeannett Cudmore, to adjourn the meeting. Motion carried.

Respectfully submitted,



Patricia Stiegman,
Plan Administrator

APPROVED



Dr. Rebecca Bridgett,
Chair